

## TRAVEL POLICY

### Policy statement

This policy sets out our intentions regarding pupil, parent and staff movements to and from our school site. We set out measures to support the safety of the school journey and we identify areas of concern and the steps we are taking to reduce these. This policy works alongside our Transport for London (TfL) Travel Plan. We have achieved our bronze star accreditation in STARS (Sustainable Travel: Active, Responsible, Safe) and are currently working towards silver and gold star accreditation. We would like to be regarded as a model school for our school journey and transport strategies. The latter are set out in detail in an appendix to this over-arching policy.

This policy is available to parents and prospective parents on the School's website and by request from the School Office. If you require a copy of this document in large print or audio format, please contact the School Office.

### Our aims:

- to support the safety of our pupils, parents, staff and visitors when entering and leaving the school site;
- to encourage alternative modes of transport to the car, reducing the consumption of fossil fuels, save energy, minimise air pollution, and increase pupil fitness and minimising disruption to our neighbours
- to raise awareness of and assist in addressing the existing transport problems faced by our neighbours
- to demonstrate our commitment to the local community and not add significantly to congestion and parking shortage in the area.

### Responsibilities

The Headteacher is the member of staff who is responsible for the implementation of this policy and the development of our TFL Travel Plan.

### Brief description of the school site

Deer Park School is currently located in temporary accommodation within the grounds of Richmond Adult Community College that lies between Parkhot and the A316. The main pupil pedestrian entrance to the school is located via Old Deer Park Car Park and is used by staff, visitors, parents and any late pupils. The A316 is a dual carriageway with cycle and pedestrian paths. Traffic speed maximum is 40 mph and there are pedestrian safe railings and a footbridge close to the section where the school is currently located. There are safe crossing points via a pedestrian crossing and footbridge crossing within 200m of the school entrance.

### Our numbers and catchment area

The school has 77 pupils on roll as of January 2018. In September 2019 this number will rise by one cohort of 30 children. From 2019 onwards the school will be located in its permanent location in Ryde House on Richmond Road and a draft travel plan is already in place. It is anticipated that the school will reach 420 pupils in September 2025. When this stage is reached we expect our roll to be drawn from approximately 250 families. The majority of these children will live very near the school. We expect catchment area at capacity to be best described as houses within 550 metres of the pedestrian gate.



**Key issues:**

- temporary location means that we have no parking facilities;
- located next to a busy dual carriageway;
- the vehicular entrance to the college although speed-ramped has a blind view of the pedestrian entrance to the school;
- given the temporary location, some families do drive as the school is far from their home

**Measures to support pedestrian safety:**

- 'school' signs to be erected to alert drivers to the college of pedestrians
- liaising with TfL over missing pedestrian safety barriers on A316
- clear school signage;
- high vis book bag for pupils to carry on the school journey;
- pupils are taught road and pedestrian safety awareness;
- a member of staff will monitor pupil entry and exit on a daily basis and report any issues immediately to the Headteacher.

**Measures to reduce the impact of the school on the local area:**

- new parents will be made aware of the existing congestion and lack of parking in the school area and their school journey choices will be discussed with the Headteacher
- we have a staggered start to the school day so that drop off in the morning can take place between 8.40am and 8.55am. Parents may also choose to use the breakfast club facility which starts at 7.45am
- walking and scooting to school is positively encouraged and rewarded as part of our green and healthy living approach
- priority is given to scooter and bicycle storage areas in the playground
- when cars have to be used car sharing is encouraged. Parents and carers should check with their insurance provider that they have the relevant cover for example Social, Domestic and Pleasure when providing transport to other parent helpers or car sharing to drop-off and collect pupils.
- new staff will discuss their school journey at interview with the Headteacher and will be provided with an individual travel to school plan
- new staff are all recruited on the understanding that there is no staff parking and that their commute should be a sustainable one
- there will be a regular programme of cycle training for Year 5 and 6 pupils organised through the LA safety team
- a coach location will be agreed with LBRUT Transport Planning



### Relationships with local residents

Being a brand new school, which will reach full capacity over a number of years, gives us the opportunity to carefully evaluate the effectiveness of the measures that we have identified as we reach full roll. We are committed to developing strong relationships with our neighbours and will seek opportunities to listen to concerns and to engage in communication.

### Monitoring and evaluation

The Headteacher will ensure that any concerns raised by local residents, parents and members of staff are recorded and reported to the Multi-Academy Trust. The Headteacher will ensure that travel is an agenda item for Senior Leadership Team the Local Advisory Committee and Parent Teacher Association meetings. The TfL School Travel Plan will record all issues, action points and targets.

### Policy review information

This policy will be reviewed annually

Key review dates	By whom	Changes made
01.9.15 policy written	A Colenso	
01.9.16 next review	A Colenso	School numbers updated
01.01.18	A Colenso	School numbers and dates for move to permanent site updated
01.09.18 next review		

### Staff and Parent Signing Section

If you are a member of **staff** please sign here to show that you have read this policy, you understand that non-adherence could lead to financial penalties for the school and a reversal of planning consent and that you will fully support our Travel Policy.

<b>Name of staff</b>	
<b>Position in school</b>	
<b>Signature</b>	
<b>Date</b>	

If you are a **parent** please sign here to show that you have read this policy, you understand that non-adherence could lead to financial penalties for the school and a reversal of planning consent and that you will fully support our Travel Policy.

<b>Name of parent</b>	
<b>Name of child/children</b>	
<b>Signature</b> (on behalf of all family members and carers)	
<b>Date</b>	

